



Enrollment Verification/Certification Request

Mail/Fax to: Records and Registration Office
5057 Woodward, Fifth Floor
Detroit, MI 48202
Phone: (313) 577-3541
Fax: (313) 577-7870

Drop Off: Student Service Center Lobby
Welcome Center
42 W. Warren
Detroit, MI 48202
Phone: (313) 577-2100

Date: _____

STUDENT INFORMATION

PLEASE PRINT LEGIBLY

Student ID or SSN	Last Name	First Name	Middle
Previous Names	Birthdate MM/DD/YY	Daytime Phone	

Please specify the service you are requesting:

- Enrollment Verification
- Loan Deferment
- Degree Certification

Please specify the term/year for which service is requested:

- Winter / _____
- Spring-Summer / _____
- Fall / _____

Anticipated Graduation Date (mm/yyyy):

If you are requesting enrollment verification or loan deferment forms for future terms, the forms will not be processed until the first official day of classes for that term.

Please specify pick-up or mailing preference:

- Please mail the information:
 - Electronic Attachment to: _____
 - Fax to: _____
 - Pick Up (4 Business Days)
 - Envelope provided
 - Address for mailing: _____

Additional Information and Instructions:

Student Signature **X**

Date

