



## Final Exam Schedule Fall 2017

Final Exam Time	Final Exam Date					
	Wednesday, December 13	Thursday, December 14	Friday, December 15	Saturday, December 16	Monday, December 18	Tuesday, December 19
8:00-10:00 a.m.	Classes that start Monday at 8:30 a.m.	Classes that start Tuesday at 8:30 a.m.	Common Finals: MAT 0900, 0993, 1050, STA 1020	All Saturday classes will hold their final exams during regular meeting period.	Classes that start Monday at 9:30 or 10 a.m.	Classes that start Tuesday at 9:30 or 10 a.m.
10:15-12:15 p.m.	Classes that start Monday at 10:30 a.m.	Classes that start Tuesday at 10:30 a.m.	Common Finals: MAT 1800, 2010		Classes that start Monday at 11:30 a.m.	Classes that start Tuesday at 11:30 a.m.
12:30-2:30 p.m.	Classes that start Monday at 12:30 or 1:00 p.m.	Classes that start Tuesday at 12:30 or 1:00 p.m.	Common Finals: SPA 1010, 1020, 1060, 2010, GER 1010, 1020, 2010, FRE 1010, 1020, 1060, 2010, ITA 1010		Classes that start Monday at 1:30 p.m.	Classes that start Tuesday at 1:30 p.m.
2:45-4:45 p.m.	Classes that start Monday at 2:30 p.m.	Classes that start Tuesday at 2:30 p.m.	Common Finals: PHY 2130, 2140		Classes that start Monday at 3:30 p.m., 4 or 4:30 p.m.	Classes that start Tuesday at 3:30 p.m., 4 or 4:30 p.m.

### Principles Governing the Final Exam Week Schedule:

All classes meeting before 8:30 a.m. and 5:00 p.m. or later will hold final exams during their regular meeting period in the final exam week and be limited to their scheduled hours. Requests for extended hours will be granted if a classroom is available and the instructor has determined that the extended hours will not cause students a conflict with their other final exams.

Classes that meet Wednesday-Friday during the day (before 5:00 p.m.) do not fit into the grid. Towards the end of the semester, the Office of the Registrar will send a list of classes that do not fit into the grid to the departmental scheduling coordinators and ask them to reply as to when the final exam for each class will be held. Rooms will be scheduled for each class that indicates that they will need to meet for a final exam. However, if there is going to be a conflict with the room, the class that is scheduled in the room according to the matrix, will be holding their exam in that room and the other class will be given another room somewhere on campus.

Any deviation from the final exam schedule must be initiated by the instructor, approved by the instructor's dean and scheduled through the Registration and Scheduling office. Requests for extended hours will be granted if the instructor has determined the extended hours will not cause his/her students to have conflicts with other final examinations.

Students are not required to take more than two exams in one day. A student with more than two scheduled final exams on one day may (not must) petition to the instructor of the course with the lowest number students enrolled, to arrange an alternate time for the final exam. Such petitions must be presented to the instructor as early as possible and made at least one week prior to the scheduled date of the final exam.

In situations where conflicts exist between the regular day schedule and the group exam schedule, the group exam takes precedence. If there is a conflict among the regular schedule, group exam and evening schedule, the group exam takes precedence. The instructor with the fewest students in the remaining two classes will offer alternate arrangements to students.

Any student unable to take a final exam at the scheduled time due to religious convictions shall petition the instructor in advance of the final exam to arrange an alternate time.

**Students who are registered with Student Disability Services (SDS) and who are approved for testing accommodations should submit their exam requests to Student Disability Services at least one week in advance of the final exam. Federal law requires that a student registered with SDS is entitled to the reasonable accommodations specified in the student's accommodation letter, which might include allowing the student to take the final exam on a day or at a time different than the rest of the class.**

Grades are available on the web on Academica 72 hours after taking the final examination.